

CURBRIDGE AND LEW PARISH COUNCIL

Minutes of the Parish Council Meeting

Parish Hall, Curbridge, Monday 11th February 2019, 6pm.

PRESENT: Cllrs. Glenn Gannon (Chair), Tony Wilson, Mark Wilson, Patrick Foley, Sue Richman, John Courtney

IN ATTENDANCE: Ten members of the public, Howard Higgins (Clerk & RFO)

109. APOLOGIES FOR ABSENCE

None

110. DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

None

111. MINUTES

RESOLVED: that the minutes of the meeting held on 10th December 2018, which had previously been circulated, be approved as a correct record and signed by the Chairman.

112. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

None

113. PARISH CLERK & RFO

Glenn welcomed Howard as the new clerk & RFO.

RESOLVED: Contract of employment signed.

115. COUNTY AND DISTRICT COUNCIL MATTERS

None

116. FINANCE

RESOLVED: Cheques for signing:

- Parish Council Website - £120.00
- Water Bill - £14.71
- WODC (Field grass cut, Memorial Garden grass cut, Playground inspections) - £231.90
- Acting Clerk expenses - £34.80

RESOLVED: Parish clerk wages @ £11.50 per hour for 5.5 hours per week.

ACTION POINT: SLCC (Society of Local Council Clerks) subscription rates to be established by Clerk. This has been queried with SLCC but awaiting response.

117. PLANNING APPLICATIONS

- 18/02612/HHD – Elm Cottage, Lew Road - Erection of single storey extension – approved by WODC.
- 19/00198/HHD - The Old Stables, Manor Farm Road - Erection of two single storey pitched roof extensions and new front porch. RESOLVED: No objections.

118. VILLAGE DESIGN STATEMENT

Update on Curbridge VDS provided by Richard Smith and is in draft format. This has been redesigned to try and fit in with Buriton VDS as this seems to be the WODC recommended model. The VDS could be extended to include Lew and the views of the Parish Council would be required on this aspect. A prompt response by the Parish Council would be appreciated.

Costs have been incurred and Richard advised the Parish Council will need to be approached to help with stationery costs and this appreciated by the Parish Council. Also the possibility of further promoting the Parish website discussed to increase the number of subscribers.

Val Pole advised that the public comments in respect of The Curbridge Triangle (18/01724/OUT - refused) are no longer on the WODC website. ACTION POINT: Glenn advised he will pursue with the district council.

A new gateway has been made to the field facing Bampton Road at the end of the area known locally as 'The Chippings'. The County Council have been made aware of the gate and this is to be monitored. There is a possible housing development application to be made by Abbeymill on a site towards the end of Main Road approaching Bampton Road. A meeting with the developers/representatives with a provisional date of 4 March 2019 at 6 p.m. at the Parish Hall is proposed.

General observations made about the poor state of Well Lane in respect of the Gigaclear cable works. Drains seem to be struggling to take mud from works. It is unclear what corrective works are planned, such as making good the grass verges (seeding/turfing?), once the cabling is complete. Ted Fenton (County Councillor) to be contacted about this matter.

119. WELL LANE PLAY AREA

January inspection signed by Glenn. Mark is waiting for reply from supplier in respect of a new sign.

120. DOCUMENT APPROVAL

RESOLVED: No changes required except for updating any names and dates to the following documents (Clerk to update):

Standing Orders, Code of Conduct, Child Protection, Transparency Code, Financial Regulations, Risk Assessment.

121. SUNDRY NOTICES

- New gateway dealt with under item 118.
- Litter in the area of Lew has been reported to WODC but no action to date. This could become part of a Community litter picking initiative and the Clerk referred to the WODC website as this indicates they will provide the equipment but there is no reference to Public Liability

insurance. ACTION POINT: Clerk to contact WODC to ascertain if their insurance covers a litter picking event.

- A request for funds has been received from Volunteer link-up.
RESOLVED: No funds allocated in budget for such donations so unable to assist.
- Glenn advised that there was a possibility about training in respect of the planning process. Clerk to check and circulate relevant e-mail to councillors.
- There is an upcoming meeting between Town & Parish Councils and WODC.
- After many years service Sue Richman is resigning from her position as a Parish Councillor. A presentation was given by Glenn thanking Sue on behalf of the Parish Council for all her hard work.

Next Meeting - Monday 11th March

Cllr. Glenn Gannon, Chair of the Council

Signed 11 March 2019