

CURBRIDGE AND LEW PARISH COUNCIL

Minutes of the Parish Council Meeting

Parish Hall, Curbridge, Monday 11th March 2019, 6pm.

PRESENT: Cllrs. Glenn Gannon (Chair), Tony Wilson, Mark Wilson, Patrick Foley, John Courtney

IN ATTENDANCE: Five members of the public, Howard Higgins (Clerk & RFO)

122. APOLOGIES FOR ABSENCE

Ted Fenton, Ben Woodruff.

123. DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

None

124. MINUTES

RESOLVED: that the minutes of the meeting held on 11th February 2019, which had previously been circulated, be approved as a correct record and signed by the Chairman.

125. MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

None

126. PARISH COUNCILLOR VACANCY

The period for responses to WODC for an election for the vacancy has recently closed but no information received to date if an election is required. Co-option maybe the outcome. It was suggested that a younger candidate would be preferable for the age demographic and for the longer term outlook of the community. May find suitable parties at an open day that is proposed for the village design statement.

127. COUNTY AND DISTRICT COUNCIL MATTERS

Glenn reported the Ash Tree at the end of Main Road is in need of attention. ACTION POINT: Ben Woodruff to be contacted by clerk about necessary maintenance work.

Mark reported the road markings at the A4095/Main Road crossroads need repainting as vehicles are cutting across. ACTION POINT: Ted Fenton to be contacted by clerk about necessary repainting.

128. PLANNING APPLICATIONS

- 19/00128/FUL - Tabanus Cottage, Lew Road - Temporary siting of caravan. Comment made by clerk to WODC prior to meeting, after liaison with Parish Council, due to short time-frame for comments. No objection other than recommending a maximum 2 year limit to the siting of the caravan.
- Abingdon Lane remains restricted byway.

129. VILLAGE DESIGN STATEMENT

Update provided by Richard Smith along with a finished draft. General approval on the professional look to the document and thanks expressed by Glenn on behalf of the Parish Council. Richard suggested the need for an open day (say a Monday evening and a day on the weekend) where the whole village can see the VDS. This will need to be publicised and it was suggested this be done by

means of a newsletter, which can also highlight other matters. It would be hoped to involve the local MP as well as the district councillor and county councillor. There was concern that WODC may reject the draft without consulting all those involved so any potential meeting with WODC should include all those involved. As an initial step Richard will suggest a timetable and thus who should make the approaches to any necessary parties. Roger Smith also expressed thanks to Dayal and Isobel as well as all involved in production of the VDS. The Parish Council recognises the costs involved and would expect to reimburse the material costs. This is expected to be in the region of a few hundred pounds.

130. LAND ADJACENT TO THE CROSSROADS ON THE A4095

Glenn asked for comments following the meeting with the potential developer. No positive comments in respect of the presentation by the developer. It was also noted that from a recent aerial photo there is clearly no gate to the field where one has since appeared (previously reported).

131. FLOOD ALLEVIATION PONDS

There is no lifesaving equipment in place by the storage ponds off the new A40 junction. It is understood the landscaping should have included planting around the site. ACTION POINT: Clerk to contact WODC planning to check about lifesaving equipment and landscaping,

A grate leading from the field adjacent to the farm land off Downs Road by the roundabout has dead vegetation piling up and will be blocking the flow from the ditch. ACTION POINT: Clerk to contact WODC about blocked grate.

132. FINANCE

RESOLVED: Cheques for signing:

Electricity (£157.07); New playground sign (£66.06); Community First subs (£50.00); Clerks & Councils direct subs (£12.00); SLCC subs (£89.00); Acting Clerk expenses (£30.37); OPFA subs (£42.00); OALC training & subs (£192.97); Clerk wages February and March (£439.88).

Bank balance as at 1st March 2019 = £7,996.85.

RESOLVED: Parish clerk wages to be rounded for the new financial year so that PAYE tax amount is constant (currently monthly tax payable varies by pennies) and a standing order can then be established for the wages.

133. WELL LANE PLAY AREA AND PLAYING FIELD

Creative Play contacted to fix loose post and the broken corner post identified in the February inspection (signed by Glenn). RESOLVED: Sufficient funds available to pay for repairs.

The taped off equipment needs to be re-taped. Glenn will contact Tom Richman to action.

Mark will install the new sign.

134. DOCUMENT APPROVAL

RESOLVED: Asset register updated by clerk approved.

135. SUNDRY NOTICES

- Dog waste reported to be a problem with the Lord Kitchener Field. Clerk has contacted WODC for a quote for a dog bin but no response to date. RESOLVED: Dog bin to be installed
- General discussion about the 'Oxfordshire be ready' document provided by John. No further action other than a general message could be included in the proposed newsletter. Suggested John draft a note for inclusion in the proposed newsletter.

- Parish Hall:
 - Glenn noted the building regulations for potential works to the Parish Hall will have elapsed. WODC will need to be contacted to check that the existing plans for proposed works still comply with the current building regulations;
 - RESOLVED: The defibrillator to be checked each month by Mark.
 - RESOLVED: The terms of hire for the Parish Hall to be updated by the Clerk.
- The clerk has been informed that the litter along the A4095 has been reported for picking. This is reported as to be actioned by the 'Street Scene team'. Any proposed litter pick cannot be actioned by the Parish Council as WODC advise for the need for a first aider to be required and thus negates the need to check if covered by the insurance. Patrick also reported litter along the A4095 through Lew has been picked by contractors but was advised they do not touch minor roads.
- The clerk has reserved 2 places for the proposed planning training but has not been advised of any dates.
- The Gigaclear contractor (MKJ) needs to be contacted above remedial works following the cable works along Well Lane. This work is due to extend to the whole village. ACTION POINT: Clerk to contact contractor about remedial works to make good (especially grass verges).
- Mark has received a message that the bus route through Curbridge to remain unchanged until at least 2021.

Next Meeting - Monday 8th April

Cllr. Glenn Gannon, Chair of the Council

Signed 8th April 2019